



Australian Government

Department of the Prime Minister and Cabinet

ANNIVERSARY MESSAGE REQUEST FORM

To: Honours, Symbols & Legal Policy Branch Ph: (02) 6271 5620 Email: anniversary.messages@pmc.gov.au	From (Senator’s/Member’s Name, Office Address and Ph Number) Mr Tony Pasin MP Federal Member for Barker 27 Commercial Street East, Mount Gambier SA 5290 Phone: 08 8724 7730 Email e/o staffer completing request: tony.pasin.mp@aph.gov.au
Nominee: (incl title/s) (person/couple celebrating the birthday/anniversary)	Preferred name/s, if any: _____
Street address of Nominee/s: (not a po box)”	
Postal address for message: (if different from above, can be a po box)	
Occasion:	
Date of anniversary/birthday:	
Date message should arrive:	
Signature of e/o staff member verifying that information supplied is correct.	Name: Signature..... Date / /

** A copy of the supporting documentation must be included when forwarding the completed form to the Honours, Symbols & Legal Policy Branch of PM&C at the email address given at the top left of this form.

Please advise PM&C immediately if circumstances arise which make it inappropriate for this message to be sent.

Privacy information: The Department of the Prime Minister and Cabinet (“the Department”) will collect and retain any personal information provided in accordance with the Department’s Privacy Policy (which is available at: <https://www.dpmc.gov.au/pmc/who-we-are/accountability-and-reporting/privacy-policy>).

The Department will generally disclose the personal information that is collected to Government House and/or Federal Members of Parliament to facilitate the provision of congratulatory messages to the recipient/s, unless there is a specific written request for this not to occur.